



HOW TO ORDER ON-LINE FROM LINK EDUCATIONAL SUPPLIES PTY LTD 2017

Link Educational Supplies is the official Textbook and Stationery Supplier for Flinders Christian Community College. By purchasing your orders through Link you are guaranteed of obtaining the correct resources as selected by the teachers. It is also important to note that every dollar spent is supporting your school to provide the best facilities for your child.

The most efficient and easiest method of obtaining your student's booklist order is to order On-line and choose School Collection or Home Delivery. These details are clearly shown on the cover sheet of the booklist.

To place your order On-line please follow these steps:

Log in details are as follows: www.linkeducational.com.au and click on **BOOKLISTS** at the top right hand side of the website.

Please enter your school code and password and select the correct year level from the drop-down menu as

detailed on your Book List:

ENTER SCHOOL CODE:

ENTER PASSWORD: ←Link2017

SELECT YEAR LEVEL

1. SCHOOL CODE FLICCT
2. PASSWORD Link2017 (all year levels)
3. SELECT YEAR LEVEL 7, 8, 9, Senior* (Senior – Year's 10, 11 and 12)
4. DISPLAY MY LIST

- Please enter the above details into the blank fields on the screen (they are not case-sensitive)
- Click on "**DISPLAY MY LIST**"
- Your booklist will now be displayed
- Tick the boxes for those items that you wish to order
- When finished selecting your items click "**PROCEED TO CHECKOUT**" at the bottom of the page
- Make any changes that are required to your selection
- Select your Preferred Shipping Method – (i.e. School Collection or Home Delivery)
- Click on "**CONFIRM ORDER**"
- Enter the Student's name and details and Billing/Delivery Details
- Click on "**CONFIRM DETAILS**"
- You are now ready to pay online for your order
- Your order will be processed promptly and an email confirmation sent to the email address you have nominated – please allow for public holidays
- If you have selected Home Delivery your order will be delivered to the nominated address **or** please note the Collection details if you have selected School Collect

If you have any further questions about ordering online please contact us at booklist@linkeducational.com.au

Booklist team - Link Educational Supplies